

BARR FARMS ORGANIC PRODUCE
Rhodelia KY

NOW HIRING: PART-TIME PRODUCE MANAGER

HOURS: 7am-5pm Eastern time. Approximately 20-30 hrs per week

DAYS: Mondays, Tuesdays, Fridays and sometimes Thursday.

PAY: \$15 per hour, plus free vegetables and discounted meats

Send resume and cover letter to: farmer@barrfarmsky.com or call Adam Barr 859-608-6458

About Barr Farms:

Barr Farms is a seventh generation family farm growing organic vegetables, 100% grass fed beef and pastured chicken and pork. Our primary markets are a 400 member CSA (Farm Share) program, Louisville-area farmers markets, restaurants and some Fresh Stops. We have 14 acres of vegetable production, a 30 head cow/calf operation, and raise 8000 chickens per year on pasture. Barr Farms packs 300-400 shares of produce each week on a twice weekly basis. We also sell produce and meat at 3 farmers markets. We are a small-scale commercial farm looking for a reliable, motivated, hard working and team oriented person interested in gaining experience working on a local farm using sustainable and organic practices to raise vegetables and meats.

Produce Manager Job Description:

The Produce Manager makes sure that we supply our customers with the best and freshest produce in the proper amounts. The Produce Manager at Barr Farms will oversee the "Pack Shed" operations, including post-harvest handling and order fulfillment logistics of all farm products. The ideal candidate will be reliable, have a positive attitude, strong communication and organizational skills, and the ability to thrive in a fast-paced work environment. The Produce Manager will manage incoming and outgoing products. Daily tasks include receiving, washing, packing, storage, and distribution of harvested crops.

JOB DUTIES

- Be knowledgeable or willing to learn about best practices for post-harvest handling (washing processing, and storage) of a wide range of vegetables (ex: tomatoes, peppers, squash, watermelon, cucumbers, lettuces, kale, etc.)
- Receive all freshly harvested vegetables and implement a plan for washing, packing, and storing each item as needed.
- Create and print weekly harvest lists, and share with harvest leaders
- Wash and pack produce for markets, CSA and Wholesale
- Weigh produce items in cooler, write all produce harvested and delivered to pack shed
- Write up packing slips, print custom packing labels
- Keep detailed records of CSA shares and produce leaving packing shed

- Harvest with field crew
- Inventory packaging supplies
- Help pack meat CSA
- Organize and clean washing shed. Standard Operating Procedures are written but include: bin storage area, supply storage area, shelves in washing shed, wash tables, wash equipment, produce cooler

Job skills/ qualities/ requirements

- Highly organized person
- Dependable, responsible, positive attitude, hard-working
- Reliable transportation and valid driver's license
- Good communication skills and ability to excel in a team work environment
- Ability to thrive in a highly dynamic and fast-paced system
- Ability to learn a limited amount of technology
- Experience in packing and distributing is desired
- Ability to lift 50 lbs at times
- Ability to work in strenuous outdoor working conditions, including heat, rain or cold weather, for extended work hours
- Conversational Spanish a plus, but not required
- Understanding of produce farming is helpful, but not necessary

Compensation:

\$15/hour

All staff have access to unlimited free vegetables and discounted meats

A typical weekly overview:

- Monday: Assist field crew with morning harvest and then switch to pack shed receiving of product on our busiest harvest day. Receive several wagonloads of fresh produce and wash, and repack and stock the cooler. Print out invoices and CSA paperwork for custom order packing. Prepping for Tuesday CSA, delegate tasks for individually bagging and packaging product for CSA order fulfillment. Prep and pack custom Meat CSA orders.
- Tuesday: morning CSA packing assembly-line with a team of 5 people. Farmer leaves by 10am to do deliveries for CSA in the box truck. Clean/organize pack shed, check inventory, recordkeeping, etc. Deep clean of coolers.
- Wednesday: Off
- Thursday: (as needed) harvest, wash and pack for special orders
- Friday: Assist field crew with morning harvest and then switch to pack shed receiving of Product. Market harvest and prep for Saturday farmer's markets and CSA pack. Print custom veggie and meat orders. CSA packing assembly-line with a team of 5 people. Prep and pack custom Meat CSA orders, pack meat coolers for markets. Pack box truck. Update online inventory management software to reflect projected harvest and storage items.